





Fortnightly Grass Cutting (+ Site Waste Collection)	Month	November (8)					December (9)					January (10)					February (11)					March (12)										
	Week Number	30	31	32	33	34	35	36	37	38	39	39	40	41	42	43	43	44	45	46	47	47	48	49	50	51	52					
Site Name	Description of Works																															
<b>Grassmere Way Play Area</b>																																
	Hedge Cutting																															
	Prune Ivy On Wall/Fence																															
	Cut back undergrowth & brambles On Site																															
	Cut back Growth & brambles Behind Fence																															
	Cut Any Low Tree Branches As Needed																															
<b>Honeysuckle Close Play Area</b>																																
	Hedge Cutting																															
	Prune Ivy On Wall/Fence																															
	Cut back undergrowth & brambles On Site																															
<b>Ashton Way Play Area</b>																																
	Hedge Cutting																															
	Prune Ivy On Wall/Fence																															
	Cut back undergrowth & brambles On Site																															
	Cut back Growth & brambles Behind Fence																															
	Cut Any Low Tree Branches As Needed																															
<b>Roundabouts &amp; Trematon Pound Sites:</b>																																
<b>Trematon Pound</b>																																
	Hedge Cutting																															
	Prune Ivy On Wall/Fence																															
	Prune Pampass Grass																															
<b>Liskeard Road / Yellow Tor Road Roundabout:</b>																																
	Prune/Edge Shrubs																															
<b>A388 Waitrose Roundabout:</b>																																
	Prune/Edge Shrubs																															
<b>Callington Road / Pillmere Drive Roundabout:</b>																																
	Prune/Edge Shrubs																															
<b>Churchtown Cemetery</b>																																
	Hedge Cutting																															
	Prune Ivy On Wall/Fence																															
	Prune/Edge Shrubs																															
	Raise Tree Crowns and Remove Epicormic Growth																															
	Roses - Dead Head / Windrock / Prune																															
	Weeding The Kurbs																															
	Tidty Entrance Hedges & Shrubs + Weeding																															
<b>St Stephens Churchyard</b>																																
	Hedge Cutting																															
	Prune Ivy On Wall/Fence																															
	Prune/Edge Shrubs																															
	Prune Formal Hedge - Boundary to Farm Lane																															
	Raise Tree Crowns and Remove Epicormic Growth																															
	Weeding The Kurbs																															
	Tidty Entrance Hedges & Shrubs + Weeding																															
<b>Pillmere - Various Sites:</b>																																
<b>(1)a Pillmere Drive (Full Length)</b>																																
	Hedge Cutting																															
	Laurel Hedgerow Tidy And Shaping																															
	Prune Ivy On Walkways /Fencing																															
	Raise Tree Crowns and Remove Epicormic Growth																															
<b>(1)b Pillmere Drive (Sub Station End)</b>																																
	Hedge Cutting and Re-Shaping																															
	Prune Ivy On Walkways /Fencing																															





Buildings External Grounds Pre-Planned Maintenance Program	Month Week Number	November (8)					December (9)					January (10)					February (11)					March (12)					
		30	31	32	33	34	35	36	37	38	39	39	40	41	42	43	43	44	45	46	47	47	48	49	50	51	52
Site Name + Frequency	Description of Works																										
Longstone Depot																											
Weekly	Litter Pick	2	7	14	21	28	2	9	16	23	30	2	9	16	23	30											
4-6 Weekly	Debris Removal		7					9					9														
4-6 Weekly	Weed Removal		7					9					9														
Annually	Moss Removal / Treatment (Chemical Free)																										
Council's Request > Stopped	Herbicide Application (Stopped)																										
Annually	Power Washing Paths																										
6 Monthly	Windows, Doors & Frames Cleaning												15														
As Required	Cold Weather Salt Spreading (Winter Months)																										
Longstone Park Toilets																											
Weekly	Litter Pick	2	7	14	21	28	2	9	16	23	30	2	9	16	23	30											
4-6 Weekly	Debris Removal		7					9					9														
4-6 Weekly	Weed Removal		7					9					9														
Annually	Moss Removal / Treatment (Chemical Free)																										
Council's Request > Stopped	Herbicide Application (Stopped)																										
Annually	Power Washing Paths																										
6 Monthly	Windows, Doors & Frames Cleaning												15														
As Required	Cold Weather Salt Spreading (Winter Months)																										
Maurice Huggins Room																											
Weekly	Litter Pick	2	7	14	21	28	2	9	16	23	30	2	9	16	23	30											
4-6 Weekly	Debris Removal		7					9					9														
4-6 Weekly	Weed Removal		7					9					9														
Annually	Moss Removal / Treatment (Chemical Free)																										
Council's Request > Stopped	Herbicide Application (Stopped)																										
Annually	Power Washing Paths																										
6 Monthly	Windows, Doors & Frames Cleaning												15														
As Required	Cold Weather Salt Spreading (Winter Months)																										
Belle Vue Toilets																											
Weekly	Litter Pick	2	7	14	21	28	2	9	16	23	30	2	9	16	23	30											
4-6 Weekly	Debris Removal		7					9					9														
4-6 Weekly	Weed Removal		7					9					9														
Annually	Moss Removal / Treatment (Chemical Free)																										
Council's Request > Stopped	Herbicide Application (Stopped)																										
Annually	Power Washing Paths																										
6 Monthly	Windows, Doors & Frames Cleaning												15														
As Required	Cold Weather Salt Spreading (Winter Months)																										
Alexandra Square Toilets																											
Weekly	Litter Pick	2	7	14	21	28	2	9	16	23	30	2	9	16	23	30											
4-6 Weekly	Debris Removal		7					9					9														
4-6 Weekly	Weed Removal		7					9					9														
Annually	Moss Removal / Treatment (Chemical Free)																										
Council's Request > Stopped	Herbicide Application (Stopped)																										
Annually	Power Washing Paths																										
6 Monthly	Windows, Doors & Frames Cleaning												15														
As Required	Cold Weather Salt Spreading (Winter Months)																										
Guildhall																											











Fortnightly Grass Cutting (+ Site Waste Collection)	Month	November (8)					December (9)					January (10)					February (11)					March (12)										
	Week Number	30	31	32	33	34	35	36	37	38	39	39	40	41	42	43	43	44	45	46	47	47	48	49	50	51	52					
Site Name	Description of Works																															
<b>Grassmere Way Play Area</b>																																
	Litter Pick (Wednesday & Sundays)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓																
	empty bin (Wednesday & Sundays)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓																
	Box mow and Strim		10																													
<b>Honeysuckle Close Play Area</b>																																
	Litter Pick (Wednesday & Sundays)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓																
	empty bin (Wednesday & Sundays)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓																
	Box mow and Strim		10																													
<b>Ashton Way Play Area</b>																																
	Litter Pick (Wednesday & Sundays)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓																
	empty bins (Wednesday & Sundays)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓																
	Box mow and Strim		10																													
<b>Roundabouts &amp; Trematon Pound Sites:</b>																																
<b>Trematon Pound</b>																																
	Litter Pick		10					3					7						4													
	Box mow and Strim		10					3																								
<b>Liskeard Road / Yellow Tor Road Roundabout:</b>																																
	Litter Pick		10					3					7						4													
	Box mow and Strim		10					3																								
<b>A388 Waitrose Roundabout:</b>																																
	Litter Pick		10					3					7						4													
	Box mow and Strim		10					3																								
<b>Callington Road / Pillmere Drive Roundabout:</b>																																
	Litter Pick		10					3					7						4													
	Box mow and Strim		10					3																								
<b>Pillmere - Various Sites:</b>																																
<b>(1) Pillmere Drive (Full Length)</b>																																
	Litter Pick		11					3					7						4													
	Box mow and Strim		11					3																								
<b>(2) Pillmere Drive - by substation</b>																																
	Litter Pick		11					3					7						4													
	Mow and Strim		11					3																								
<b>(3) Pillmere Drive - road calming islands</b>																																
	Litter Pick		11					3					7						4													
	Mow and Strim		11					3																								
<b>(4) Meadow Drive Walk</b>																																
	Litter Pick		11					3					7						4													
	Mow and Strim		11					3																								
<b>(5) Pillmere Green</b>																																
	Litter Pick		11					3					7						4													
	Ride-On Mow		11					3																								
	Pedestrian Mow & Strim		11					3																								
<b>(6) Grassmere Way (behind fence)</b>																																
	Litter Pick		11					3					7						4													
	Pedestrian Mow & Strim		11					3																								
	cut back undergrowth & brambles etc		11					3																								
<b>(7) 10 Grassmere - path entrance</b>																																







Wild Flower Cutting Schedules	Month	November (8)					December (9)					January (10)					February (11)					March (12)					
	Week Number	30	31	32	33	34	35	36	37	38	39	39	40	41	42	43	43	44	45	46	47	47	48	49	50	51	52
<b>Site Name</b>	<b>Description of Works</b>																										
<b>Churchtown Cemetery: Wild Flowers - (Allotment Car Park Area)</b>																											
	Cut Down At End Of Flowering Season.																										
	Rake Up Arising 7 / 10 Days After Cut Down.																										
	Irrigation As Needed.																										
<b>St Stephens Curchyard: Wild Flowers ( Back Of Main Church Area STC &amp; SEA)</b>																											
	Cut Down At End Of Flowering Season.																										
	Rake Up Arising 7 / 10 Days After Cut Down.																										
	Irrigation As Needed.																										
<b>St Stephens Curchyard - Wild Flower Sections, (Internal Walls Of Churchyard)</b>																											
	Cut Down At End Of Flowering Season.																										
	Rake Up Arising 7 / 10 Days After Cut Down.																										
	Irrigation As Needed.																										
<b>Cornish Cross Site - Wild Flowers Section (Front Side Of Cross By The Wooden Fence)</b>																											
	Cut Down At End Of Flowering Season.																										
	Rake Up Arising 7 / 10 Days After Cut Down.																										
	Irrigation As Needed.																										
<b>Pillmere Green - Wild Flowers (Left Section Of The Pillmere Green)</b>																											
	Cut Down At End Of Flowering Season.																										
	Rake Up Arising 7 / 10 Days After Cut Down.																										
	Irrigation As Needed.																										
<b>Pillmere Meadows - Wild Flowers - (Centre Of The Pillmere Meadows)</b>																											
Total work hours to complete on average = 2 man day (for one SDGA)	Cut Down At End Of Flowering Season.																										
	Rake Up Arising 7 / 10 Days After Cut Down.																										
	Irrigation As Needed.																										
<b>Pillmere Dartmoor View - Wild Flowers</b>																											
	Cut Down At End Of Flowering Season.																										
	Rake Up Arising 7 / 10 Days After Cut Down.																										
	Irrigation As Needed.																										